

“Guildwood Day 2023” Community Vendor Application Form

Saturday, June 3rd, 2023

Location:	Sir Wilfred Laurier Collegiate - 145 Guildwood Parkway, Scarborough, M1E 1P5. (Back parking lot only)
Space provided:	One car parking space (approximately 9' x 18')
Canopies/Tents:	Up to 10 x 10 permitted in allocated spots but please note there is no grassy area for tent pegs. So, please bring items to secure tent if you decide to bring one.
Set up:	08:30 am – 09:30 am – June 3rd, 2023 (NB: Vehicles are not permitted on parking lot between 09:30 – 14:00)
Tear Down:	After 2:00 pm
Application Info:	<u>Vendor Coordinator:</u> Shirley Chung <u>Phone:</u> 416-286-5852* (*calls will be answered in p.m.) <u>Email:</u> chungshirl@gmail.com <u>Mailing Address:</u> Guildwood Village Community Association P.O. Box 11001 105 Guildwood Parkway Scarborough, M1E 5G5 ON <u>Attn: Vendor Coordinator</u>
Fee:	\$30.00 - (No refunds, event goes rain or shine)
NOTES	Make cheque payable to “G.V.C.A” Please ensure cheque is attached to Application form

PLEASE SUBMIT COMPLETED FORM AND PAYMENT NO LATER THAN MAY 15, 2023

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Additional Information - please read!

- ARRIVAL: Be on grounds before 08:30 am – all through traffic is stopped for the parade, and you will not be able to access the school by car until after the parade.
- CHECK IN: With Vendor Coordinator staff upon arrival.
- PARKING:
 - Do not bring multiple vehicles. If you do, park the additional vehicles at the plaza next door. **Unload your product at your allocated spot, then park your vehicle in front of the school.**
 - **Parking is not allowed in the back lot of the school. You will be directed where you can park.**
- SUN: There are **NO** shady spots available on or around the lot. So be prepared for sun, and wind/rain, we are at the bluffs. It would be advisable to bring a tent or umbrella that you can set up. Please note there is NO GRASSY AREA to pitch the tent or umbrella.
- Should you bring a canopy, please remember to bring some weights to anchor it down.
- A tarp to cover up your products, is recommended.

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Vendor Application Form

Please return this form to Vendor Coordinator, along with your payment, prior by May 15, 2023

CONTACT PERSON: _____

GROUP NAME: _____

ADDRESS: _____

CITY: _____

POSTAL CODE: _____

PHONE: _____

EMAIL: _____

WHAT ARE YOU SELLING?

ARE YOU SELLING ITEMS FOR FUNDRAISING FOR YOUR

ORGANIZATION YES/NO

YOU HAVE VENDOR LIABILITY INSURANCE: YES/NO

DO YOU WANT THE SAME SPOT AS LAST YEAR? YES/NO

ARE YOU BRINGING A CANOPY? YES/NO

ONE TABLE ONLY WILL BE PROVIDED

<NEW> COMMUNITY/SOCIAL VENDORS: PLEASE BRING YOUR OWN TABLE AND CHAIRS

OFFICE USE ONLY:

DATE RECEIVED
